

HIRE FEES FOR BECCLES PUBLIC HALL 2021

Session	Mon	Tue	Wed	Thu	Fri	Sat	Sun
A 8am – 1pm	Yellow	Yellow	Yellow	Yellow	Cyan	Red	Cyan
B 1pm – 6pm	Yellow	Yellow	Yellow	Yellow	Cyan	Red	Cyan
C 6pm – 11pm	Cyan	Cyan	Cyan	Cyan	Red	Red	Cyan

- ▶ **Off Peak** £40.00 per session or part session
- ▶ **Mid Peak** £70.00 per session or part session
- ▶ **Peak** £100.00 per session or part session

Adjustments to the rate:

Registered charities (Charity No. required)	- 10%
Commercial/Government organisations	+ 80%
Residents & Community	Standard rate

Notes:

- Rates include pay bar and/or pay refreshments service
- Discretionary rates may be available for long term hire or regular use
- Session times may be flexible – subject to negotiation
- Additional charges will apply (per session where appropriate) for extra services such as:
 - Changes to the default stage set up (Orientation/Extensions, etc) - from £25.00
 - Set up tables, chairs, etc - from £25.00
 - Tablecloths for tables (laundry charge) - from £3.00 per cloth
 - Provide Front of House staff and/or Back Stage staff - from £20.00
 - Provide Technical staff & Equipment - from £50.00
(Wireless/radio microphone hire – £10.00/£25.00 per system per day/week inc. Channel 38 licence)
 - Supply & use of additional technical/specialist equipment - from £50.00
 - Box office & online ticket sales at BPH (including credit/debit card sales) - 15p per ticket of capacity (min £20.00)
 - Printing posters from your electronic master (PDF, JPEG, Word, etc) - from 10p per poster
 - Your event included in BPH brochure/advertising - from £50.00
 - Promotion and/or advertising facilities for your event - from £15.00
(Details of advertising facilities available – please see “Promotion & Advertising Policy & Procedure” document)
 - Providing public liability insurance - from £30.00
 - Providing first aid cover - from £TBA
 - Cleaning supplement (where relevant) - from £25.00
 - Waste disposal supplement (where relevant) - from £25.00

Please enquire about any specific requirements for your hire – we are able to meet most requests
Full details of additional charges are available on application

All enquiries regarding the hire of Beccles Public Hall should be addressed to:

John Cushing, 5 Wesley Close, Beccles, Suffolk NR34 9UZ Tel: 01502 712329 Email: john@becclespublichall.com

Beccles Public Hall & Theatre is part of BLL (Beccles Lido Limited)

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